

*The National Academies of*  
SCIENCES • ENGINEERING • MEDICINE

Health and Medicine Division  
Board on Health Sciences Policy

500 Fifth Street, NW  
Washington, DC 20001  
Phone 202-334-2046

April 15, 2022

Ms. Andrea Dehne  
Contracting Officer  
U.S. Environmental Protection Agency  
Cincinnati, Procurement Operations Division  
26 West Martin Luther King Drive, NWD1  
Cincinnati, Ohio 45268

**RE: Progress Report for Contract No. 68HERC19D0011/68HERC21F0115, Committee on Respiratory Protection for the Public and Workers without Respiratory Protection Programs at their Workplaces**

Dear Ms. Dehne:

Enclosed is the monthly progress report for the Academies project referenced above. It covers the period of March 1 – March 31, 2022.

If you have any questions, I can be reached at [adowney@nas.edu](mailto:adowney@nas.edu) or (202) 334-2046.

Sincerely,



Autumn Downey  
Senior Program Officer

Attachments: None

cc: Emily Snyder, Task Order- Contracting Officer Representative  
Jorge Rangel, Contract Level Contracting Officer Representative  
Robert Day, NASEM  
Ron Brown, NASEM  
Andrew Pope, NASEM

500 Fifth Street, NW, Washington, DC 20001  
Phone 202.334.2046 Email [adowney@nas.edu](mailto:adowney@nas.edu)

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**MONTHLY TECHNICAL PROGRESS REPORT**

**March 1 – March 31, 2022**

Committee on Respiratory Protection for the Public and Workers without Respiratory  
Protection Programs at their Workplaces  
Health Sciences Policy Board  
Health and Medicine Division  
National Academies of Sciences, Engineering, and Medicine

**WORK PROGRESS**

- National Academies staff continued the process of developing the final, bound versions of the committee's report, including review and editing of page proofs.
- HMD project staff generated figure captions for the 508-compliant PDF version of the report.
- On March 9, 2022, HMD project staff held a virtual meeting with EPA and the other study sponsors to discuss National Academies-led dissemination activities. Examples of past dissemination products/activities were provided in advance of the meeting.
- HMD project staff worked with National Academies communications staff to develop a detailed description of proposed National Academies-led dissemination activities with associated timelines and cost estimates, which was delivered to the study sponsors for review on March 28, 2022.

**DIFFICULTIES ENCOUNTERED**

- None

**ANTICIPATED UPCOMING ACTIVITY SCHEDULE**

- April 23, 2022: Transmittal of final formatted report (hard copy and 508-compliant)
- April – August 2022: Continued dissemination

**ACTIONS AWAITING CONTRACTING OFFICER AUTHORIZATION**

- None

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**FINANCIAL INFORMATION**

Committee on Respiratory Protection for the Public and Workers without  
Respiratory Protection Programs at their Workplaces  
Contract No. 68HERC19D0011/68HERC21F0115  
Reporting Period March 1 – March 31, 2022

Total Budget: \$268,220.90

Period of Performance: Feb 19, 2021 through August 10, 2022

Balance as of: March 31-2022 182,434.12

Accounts	Budget Estimate	Cost As of March 31-2022	Inception to Date	Balance	% Spend
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CVRHD  
TRAVL  
SUBS  
REPTS  
ODC  
COMM  
MTGS  
EQUIP  
G&A  
LABOR

Ex. 4 CBI

Total	<u>\$268,220.90</u>	<u>\$ 6,811.19</u>	<u>\$ 85,786.78</u>	<u>\$ 182,434.12</u>	<u>31.98%</u>
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